

The Procurement Division of Knox County, Tennessee will receive sealed bids for the provision of **HOME REHABILITATION PROGRAM FOR CAC** as specified herein. Bids must be received by **10:00 a.m. on November 21, 2023**. Late bids will be neither considered nor returned.

Deliver Bids to:

**Bid Number 3485
Knox County Procurement Division
Suite 100, 1000 North Central Avenue
Knoxville, Tennessee 37917**

The Bid Envelope must show the Company Name, Bid Number, Bid Name and Bid Opening Date.

ADDITIONAL INFORMATION: Knox County wants requests for additional information routed to Robert Mackey, Senior Buyer, at 865-215-5754. Questions may be emailed to robert.mackey@knoxcounty.org.

AWARD: Contractor must be an approved vendor for the Home Rehabilitation Program prior to any workorders being awarded. For requirement, please use contact information listed above.

BID DELIVERY: Knox County requires bidders, when hand delivering bids, to time and date stamp the envelope before depositing it in the bid box. Knox County will not be responsible for any lost or misdirected mail sent by common carrier, nor will Knox County be responsible for submittals delivered to addresses or Suites other than the delivery address and Suite specified at the top of this solicitation. The time clock in the Procurement Division shall become the official record of time. Knox County shall not be responsible for technical difficulties experienced by vendors trying to register or submit their bid electronically less than twenty-four (24) hours prior to the bid opening time.

Solicitations must be in a sealed envelope/box prior to entering the Procurement Division office. Procurement Division personnel are not allowed to see the submittal nor assist in placing documents in an envelope/box. Additionally, the Procurement Division is not responsible for providing materials (e.g. envelopes, boxes, tape) for submittals.

CLOSURES: During periods of closure due to unforeseen circumstances in Knox County or closures at the direction of the Knox County Mayor, the Procurement Division will enact the following procedures in regard to solicitations and weather delays:

- If the Mayor closes the Administrative offices prior to the time set for solicitation opening of any business day, all solicitations due that same day will be moved to the next operational business day.
- Other unforeseen circumstances shall be at the sole discretion of the Procurement Director.
- Knox County shall not be liable for any commercial carrier's decision regarding deliveries during any unforeseen circumstances.

COMPLIANCE WITH ALL LAWS: Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of goods and/or services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

INTERPRETATION: No oral interpretation will be made to any bidder regarding the meaning of specifications or the Scope of Work. All questions are to be submitted in writing via email and will be answered in the form of an addendum to the solicitation by the Knox County Procurement Division, if applicable.

IRAN DIVESTMENT ACT: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

NO BOYCOTT OF ISRAEL: Pursuant to Tennessee Code Annotated Title 12, Chapter 4, Part 1, by submission of a response to this solicitation, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel.

RIGHT TO INSPECT: Knox County reserves the right to make periodic inspections of the manner and means the service is performed or the goods are supplied.

VENDOR REGISTRATION: Prior to the opening of this bid, ***ALL BIDDERS MUST*** be registered with the Procurement Division. Please register on-line at our website at www.knoxcounty.org/procurement and click on "Online Vendor Registration." Vendors must be registered with the Procurement Division **prior** to submitting their bid.

These terms and conditions shall be part of the contract. Knox County reserves the right to negotiate other terms and conditions it deems appropriate and necessary under the circumstances to protect the public-trust. By submitting a bid, vendor agrees to these terms and conditions.



**WORK ORDER
HOME REPAIR PROGRAM
BID COPY**

WORK ORDER ID#: 2022CN0044

Date: 8/16/2023

Knoxville TN 37920

Year Built: 1956

PROJECT SUPERVISOR: Aaron Cate

CONTRACTOR: _____

ALL CHANGE ORDERS MUST BE PRE APPROVED BY THE DIRECTOR HOUSING AND ENERGY SERVICES.

GENERAL REQUIREMENTS AND STANDARDS:

The construction shall be accomplished without undue delay and with minimum inconvenience to the owner. All materials and products used shall be new unless otherwise specified, and applied or stalled in accordance with the manufacturer's specification and the Rehabilitation Specifications. Reference in these Specifications to any article, device, products, material, or fixture by name, make or catalogue number shall be interpreted as establishing a standard or quality. The contractor shall furnish all materials, labor, equipment, and services to perform all work in these Specifications by established building and construction practices, proceeding promptly to complete said work in the specified time so stated in the contract documents. The contractor shall obtain all necessary licenses and permits before work commences. *All work shall be carried out pursuant to the currently adopted Federal, State, City of Knoxville, and Knox County Tennessee codes and ordinances as applicable.* Mechanical, plumbing and electric contractors or subcontractors shall be licensed by the State of Tennessee. A copy of this license is to be provided to CAC. At the completion of the designated work, the contractor shall remove all temporary construction equipment, salvage materials, trash, and other debris and dispose of legally, leaving the area for which the contractor is responsible in a neat condition. Cleaning of fixtures, doors, and windows, installed under this work, shall be the responsibility of the installing Contractor.

The Contractor is required to provide the homeowner with all warranties and guarantees. This applies to everything installed on the job which carries a warranty or guaranty, i.e.; windows, faucets, etc. Failure to do so will be considered a breach of contract. Final pay request will not be approved until warranties are provided. The Contractor shall guarantee all workmanship and material for a year period from the *date* of final inspection and one year from the time of completion of any warranty work.

Work Order # 2022CN0044
 Client Name: Yvonne Dunlap

Date: 8/16/2023

EMERGENCY REPAIR

MEASURE #1

Item #1 Septic Line Repair:

Specifications: Remove existing piping where it ties into the main in crawlspace. Install new 4" or larger drain pipe as required by code to the area it ties into septic system. The total length is around 50 linear ft. CONTRACTOR MUST PROVIDE IN PROCESS PICTURES BEFORE THE NEW DRAIN IS COVERED AND VERIFY IT IS FLOWING CORRECTLY. Measure to include cleanout just outside of foundation wall for future use. This measure has been approved by the Knox County Health Department.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	1		
1		X	Materials	EA	1		
					MEASURE 1 TOTAL		

Work Order # 2022CN0044
 Client Name: Yvonne Dunlap

Date:

8/16/2023

EMERGENCY REPAIR

Measure #2

Item # 1 GFCI Outlet(s):

Specifications: Specifications: Install 2 new GFI Circuit in Kitchen GFI Circuit/GFCI receptacle will be installed according to manufacturer instruction and by local code office. Verify that all circuit functions safely.

Item #2 Smoke Detectors - Bedrooms, Den, & Hallway:

Specifications: Smoke detector(s) will be installed according the manufacturer instruction at locations dictated by local code office. The smoke detector(s) at a minimum will be battery operated and wireless-inter-connectable via radio frequency. "Kidde- Model #0919-9999" or equal. TO BE MOUNTED ON CEILING.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	2		
1		X	Materials	EA	2		
2	X		Labor	EA	5		
2		x	Materials	EA	5		
				MEASURE 2 TOTAL			

Work Order # 2022CN0044

Client Name: Yvonne Dunlap

Date: 8/16/2023

EMERGENCY REPAIR

MEASURE #3

Item #1 Gutter Repair:

Specifications: Guttering repair rear of home. The existing drain that travels under the concrete slab is stopped up allowing water to settle on patio area and not draining. This is a slip and trip hazard. Measure to include snaking out existing drain to gutter and cleaning out with water hose. The drain is around **10' in length.**

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	1		
1		X	Materials	EA	1		
					MEASURE 3 TOTAL		

Work Order # 2022CN0044
Client Name: Yvonne Dunlap

Date: 8/16/2023

EMERGENCY REPAIR

MEASURE #5

Item #1 Replace existing 200 AMP breaker box-Meter Center is in place. Existing panel has been in place since 1956 and the bus bar is pitted allowing loose connections.

Specifications: Install new 200 Amp breaker panel to existing meter and service entrance center to current electrical codes. Installation of a new 200 Amp breaker panel to code includes all necessary components required by the Electrical Inspector for code compliance. All circuits shall be marked in permanent ink within the panel box. Provide the homeowner with any warranties applicable.

The Contractor shall be responsible for verifying proper operation of existing circuits and fixtures within this scope of work prior to the start of the work and for informing the Project Supervisor of any devices, not covered otherwise by this contract, that do not function properly at that time. Failure to do so may subject the contractor to absorb the cost of repairing all items not operable at final inspection.

All wiring is to be installed by licensed electrical contractors and is to be in compliance with all requirements of the local electrical code. The bid price is to reflect all installation necessary to meet the electrical code. The electrical contractor is to furnish all materials, labor, and permits to complete the installation of the electrical system as specified.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	ea	1		
1		X	Materials	ea	1		
						MEASURE 5 TOTAL	

Work Order ID# 2022CN0044

Client Name: Yvonne Dunlap

Date: 8/16/2023

PERMIT(S)

Contractor to verify required permits with Knox County and State of Tennessee as required. Submit proof of passed inspection(s) to CAC for final payment.

ITEM	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
	REQUIRED PERMITS	EA	2		
	MEASURE 1 TOTAL				
	MEASURE 2 TOTAL				
	MEASURE 3 TOTAL				
	MEASURE 4 TOTAL				
	MEASURE 5 TOTAL				
		TOTAL ALL MEASURES			